

## NEEKOO – GRANT APPLICATION FORM

We are proud to be able to provide financial assistance once more to deserving students who have aspirations of advancing their studies at a British Columbia accredited educational institution (university, college or trade school). Our hope is that our community can come together to support deserving students at the most pivotal time in their career development. It is important to us that the financial assistance is awarded to students who mirror the values upon which Neekoo was formed.

To demonstrate our commitment to the Iranian community and the deserving students wishing to partake in the Neekoo Grants, we will continue to complement the Grants with the advisory program whereby students will be offered ongoing support as they progress through their education.

**All personal information provided in this application is only collected, used and disclosed in accordance with the *Personal Information Protection Act (British Columbia)*.**

### Timing, Process & How Do I Get Started?

The application process has been broken down into a 7-step process as highlighted within this document. Please pay close attention to all 7 steps as part of your application.

- It is important that all applicants review the *Neekoo Rules of Engagement* to determine whether eligibility criteria have been met prior to applying.
- Completed application forms must be received by end of day on **June 10th, 2018** (12:00 a.m. PST).
- Please email copy of your completed application form and supporting documents to [neekoogrant@gmail.com](mailto:neekoogrant@gmail.com). **“Students should put the entire package into 1 or maximum 2 emails and number your emails so that we do not lose part of your application”.**
- Given the volume of applicants we have been receiving each year, any incomplete applications with missing documents and signature, will **NOT** be reviewed.
- Please note that we may ask for original copies for certain documents on the interview date. This deadline also applies to **ALL** supporting credentials including confirmation of attendance at an educational institution, references, and foreign supporting qualification documentations.
- The Neekoo Grant Committee will review the applications by **June 20, 2018** with interviews to be scheduled **Between June 25 and July 6**. Please let us know in advance if you know you will be away during this timeframe. The students will be notified by **end of July 2018** about the committee’s decision.
- Past Neekoo grant recipients who meet the eligibility requirements are also encouraged to apply. For past recipients, please submit a new application and include any changes in your educational and financial circumstances.

If you have any questions or would like a word version of the application form, please email us at [neekoogrant@gmail.com](mailto:neekoogrant@gmail.com).

Sincerely,  
Neekoo Grant Committee

## STEP-BY-STEP APPLICATION PROCESS

Please complete and ensure you have properly reviewed all **7 steps** in the application process:

1. The accurate completion of application form provided below
2. Provision of proof in support of your application
3. Review of Neekoo Rules of Engagement

Completed application forms must be received by the end of Sunday June 10<sup>th</sup>, 2018 (12:00 a.m. PST). Please send the copy of your completed application form and supporting documents to [neekoogrant@gmail.com](mailto:neekoogrant@gmail.com).

**Please note that you must put the entire package in 1 or maximum 2 emails.**

We may ask for original copies for certain documents.

## STEP 1: PERSONAL INFORMATION

Please print or type the information requested in the form. Should you require additional space, you may request a word version of the form or alternatively you may provide an attachment to the form.

1. Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(First) (Middle) (Last)

2. Sex: (\_\_\_\_) Female (\_\_\_\_) Male

3. Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

4. Citizenship: \_\_\_\_\_ or Immigration Status: \_\_\_\_\_

5. Mailing Address (**Current**):

\_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Mailing Address (**Permanent**):

\_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

6. Telephone Numbers:

Home: \_\_\_\_\_ Cellular: \_\_\_\_\_

7. Email Addresses – please provide two if possible:

Email 1: \_\_\_\_\_ Email 2: \_\_\_\_\_

8. High School(s) Attended:

\_\_\_\_\_

Graduation Date(s): \_\_\_\_\_

9-A. Current university, College, post secondary institution: \_\_\_\_\_

Current Student #: \_\_\_\_\_

9-B. Post Enrolment in a College or University program: Yes \_\_\_\_ No \_\_\_\_

If yes, please explain: \_\_\_\_\_

Name(s) of college(s) /University(s)	Date(s) of attendance	Degree/ Area of study

**STEP 2: Community /School activity / Volunteer involvement (since you've been in Canada)**

Name of Volunteer activity	Proof attached (Yes/No)	Date of involvement

**STEP 3: Careers / Educational Goals / Passions (Max 200 words)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STEP 4: Do you have any work experience(s)**

Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

Position	Employer	Date of employment	Proof Attached: Yes/No

**STEP 5: FINANCIAL STATUS**

1. Total Income: \_\_\_\_\_ Proof provided: Yes \_\_\_ No \_\_\_

2. Parental Support: Yes \_\_\_ No \_\_\_

3. Housing situation (please select the option that best describes your current situation):  
 \_\_\_ Rental \_\_\_ Live with family \_\_\_ Live in dorm (please mention the amount of monthly rent and who is funding it): \_\_\_\_\_

4. Other financial resources (please select the right options):  
 \_\_\_ Parental Support \_\_\_ Line of credit (please mention the amount): \_\_\_\_\_  
 \_\_\_ Grants and Scholarships (if you have checked this option, please fill out the table below)

Amount	Date Received	Proof Attached: Yes/No

\_\_\_ Government student loan (if you have checked this option, please fill out the table below)

Amount	Date Received	Proof Attached: Yes/No



## STEP 6: DOCUMENTATION

In order for your application to be accepted, we will require proof of all items listed below. Should you be unable to provide proof on any of the items listed, please let us know as it may jeopardize your grant acceptance.

Please provide scanned copies of any of the relevant following documents along with your completed application form:

- Proof of Canadian residency: Canadian Passport, Permanent Resident Card or Student Visa
- Two letters of reference, including their contact information (references will be contacted should the applicant make it past the interview stage). Family and friends will not be accepted as references.
- Proof of community engagement or work experience, ideally within the Canadian landscape
- Proof of acceptance/ or proof of registration to a full-time/part-time degree program from a post-secondary institute in British Columbia for fall of 2018.
- Proof of Letters of reference or certificates of completion supporting volunteer services list or letters of reference from work experience
- **For art and music students**, provide a sample of your artwork or your music work. If sample is hard to share, we will also accept pictures of your work or sound tracks but may require original at time of interview.
- Since the Grant is not based on academics, we do not require proof of grades. Nonetheless, should you wish to provide such proof, we would accept it.

Please note that we may require original copies of some of the above documents so please have those available as well. Should you have any questions regarding the provision of supporting documents, please email us at [neekoogrant@gmail.com](mailto:neekoogrant@gmail.com)

**Please note it is mandatory to provide all supporting documentation at same time you are submitting your completed application (by Sunday June 10, 2018, 12:00 am PST). We do require all documents to be submitted by the deadline. Any missing documents or late applications will result in disqualification from the review process.**

## STEP 7: NEEKOO RULES OF ENGAGEMENT

Please take the time to review the Neekoo Rules of Engagement, as these are the rules by which we will be assessing all grant applicants. Please type your full name at the end. Also, print this sheet, and sign it by hand, and bring it to the interview (if you are selected for the interview process).

- The Neekoo Grant will be awarded to young students who reflect the fundamental values upon which Neekoo was founded. To that end, applicants will be judged on all fronts. Grants will be awarded to well-rounded individuals who are serious about both their academic/creative pursuits as well as their positive contribution to our community.
- **All information provided by applicants will remain confidential.**
- Successful recipients will receive ongoing support through Advisory program. The program offers a wide range of support from connecting the grant recipient with professionals within his/her field to providing financial guidance or assisting with career selection.
- Neekoo reserves the right to request repayment should the Grant Recipient terminates studies prematurely before the end of the year upon which the financial assistance has been awarded or if it is uncovered that information provided by the recipient has been falsified.
- Successful recipients agree to be profiled in Neekoo publications, sponsored events and website. Prior to being profiled, we will inform recipients for their approval. Should you **NOT** wish to be profiled, please **initial here:** \_\_\_\_\_
- All Grant payments will be issued directly to the post-secondary institution chosen by the Grant recipient in order to ensure that the financial aid is used for educational advancement. If a student is receiving tuition support through another scholarship or grant program, it will be up to the student to inform Neekoo in advance, otherwise it may jeopardize their Neekoo Grant acceptance.
- **All personal information provided in this application is only collected, used and disclosed in accordance with the *Personal Information Protection Act (British Columbia)*. Personal information provided by grant recipients will be stored in a safe location and will only be used or disclosed for the purposes stated herein.**
- Even though the application form should be completed in English, successful candidates should be able to communicate in Farsi. This may be demonstrated orally at the interview.
- Neekoo reserves the right, in its sole discretion, to cancel, terminate, modify or suspend the grant, in whole or in part, at any time, including the right to decide not to award grants in any particular year.

By signing below, I attest that I understand and agree with the *Neekoo Rules of Engagement* and the eligibility criteria. **Unsigned forms may result in a rejected application.**

Signature: \_\_\_\_\_ Full Name (please print) \_\_\_\_\_

Date Signed: \_\_\_\_\_